

MOUNT ROGERS COMMUNITY SERVICES

April 22, 2024

Minutes

The Mount Rogers Community Services Board of Directors met in-person on Monday, April 22, 2024, at 1:00 p.m. at the E. W. Cline, Jr., Building in Wytheville, Virginia, including attendance via Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik  
Mr. John Clair - Zoom  
Ms. Kathy Cole  
Ms. Mary Coulson  
Ms. Michelle DeBord  
Mr. Gerald Goad  
Ms. Joanne Groseclose  
Ms. Kathy Havens  
Mr. Kris Ratliff  
Ms. Betsy Shearin  
Ms. Susan Sneed  
Ms. Jo Viars  
Ms. Sandy Worrell

MEMBERS ABSENT:

Ms. Susie Dixon Garner

STAFF PRESENT:

Ms. Patty Belcher  
Ms. Sandy Bryant  
Ms. Kathy Cressel – Zoom  
Ms. Samantha Crockett – Zoom  
Ms. Laura Davis – Zoom  
Ms. Kayla Fisher  
Ms. Lakesha Mayes – Zoom  
Mr. Bobby Miglani – Zoom  
Mr. Logan Nester  
Mr. Richie Pack  
Ms. Rita Viars

OTHERS:

Ms. Olivia Moulds – Zoom  
Ms. Raven Burks – Zoom

## I. CALL TO ORDER

Ms. Joanne Groseclose, Chairperson, called the meeting to order.

## II. MOMENT OF SILENCE

Ms. Groseclose offered a moment of silence in recognition of the decisions made during the meeting and the people whose lives are affected by those decisions.

## III. CITIZEN'S TIME

None.

## IV. PRESENTATION – Board Training – Board Member's Role with Workforce Issues – Woods Rogers Vandeventer Black

Ms. Olivia Moulds, Esquire, and Ms. Raven Burks, Esquire, with Woods Rogers Vandeventer Black, Attorneys at Law, presented an overview of the fiduciary duties of each Board member and training relative to workforce issues, including knowing agency policies, employee grievance procedure, and liability and confidential obligations of each Board Member.

## V. APPROVAL OF March 25, 2024, MINUTES

The March 25, 2024, minutes were approved as presented on the motion of Ms. Kathy Cole and seconded by Ms. Mary Coulson. The motion passed unanimously.

## VI. ACCEPTANCE OF DONATIONS

Ms. Kayla Fisher, Director of Executive Operations, announced the Agency had received numerous donations for March totaling \$4,338.97. The donation list was provided to each Board member for review including:

- Art League of Marion – \$310 cash for Creating Connections for meals.
- Mike Johnson – \$20 for Mental Health Champion Event – EHC for meals.
- Christ Episcopal – \$450 for EHC CHATS Program for meals.
- Daralene Routh – \$50 cash for Creating Connections Holiday meals and supplies.
- Michelle Snavelly – \$8.97 toward local match for two pack Crest Pro Health Advanced Toothpaste
- First United Methodist Church – \$250 for One Day at a Time Resource Boxes for supplies.
- Ebenezer Lutheran Church – \$50 for One Day at a Time Resource Boxes for supplies.
- Ammi's Barber Shop – \$150 for One Day at a Time Resource Boxes for supplies.

- Virginia Rural Health Association – \$350 for Creating Connections for meals, space rental, and supplies.
- Rachel Gibson and Jon Ives – Ford Studio – \$1,500 (\$300 for rental fee and \$2400) for Creating Connection Paper Crane Project for time and supplies.
- Royal Buildings – \$500 towards the USDA Match for Peer Center.
- Custom Air – \$250 towards the USDA Match for a sponsor for the Peer Center Golf Tournament.
- A & A Environmental – \$450 towards the USDA Match for a sponsor for the Peer Center Golf Tournament.

MOTION: Ms. Barbara Bartnik moved that the Board accept the donations as presented.

The motion, seconded by Ms. Kathy Havens, passed unanimously.

## VII. OLD BUSINESS

None

## VIII. NEW BUSINESS

### A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the March 31, 2024, financial statement for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Joanne Groseclose, Acting Chairperson, moved that the Board accept the financial statement for March 31, 2024, as presented.

The motion passed unanimously.

2. Ms. Belcher announced the Agency has been awarded grant funding from the Virginia Department of Rail and Public Transportation (VDRPT) for the replacement of five vehicles and to purchase an additional four vehicles. The VDRPT will incur 80% of the cost at \$642,414 with the Agency incurring 20% or \$160,604 for nine van vehicles, with lifts, as part of the fiscal year match. The grant funding is part of their Fiscal Year 2025 Six-Year Improvement Program to provide help with transportation for individuals.
3. Ms. Belcher shared a notification awarding the Agency funding in the amount of \$67,304.65 for ASAM Level 3.7 Medically Monitored High-Intensity Inpatient Service for adolescents through the Department of Behavioral Health and Developmental Services to be used to fund two positions: a Nurse Practitioner and Registered Nurse Supervisor.
4. Ms. Belcher reported the Agency has been awarded \$159,000 at \$53,000 per year over the next three years from the Virginia Foundation for Healthy Youth to fund a position.
5. Ms. Belcher shared a funding notification from the Department of Behavioral Health and Developmental Services for Children's Community Crisis

Stabilization Services in the amount of \$291,075 to be used to help provide community crisis stabilization for adolescents and their families.

6. Ms. Belcher commented the Budget and Finance Department will begin working on the Fiscal Year 2025 budget preparations in May.
7. The Department of Behavioral Health and Developmental Services will conduct an audit relative to federal block grants and the Agency's financial reimbursement process on April 24, 2024.

#### B. Chief Executive Officer's Report

Ms. Sandy Bryant updated the Board on the recent purchase of the Trail Motel located in Max Meadows, Virginia, which is now called Peakview Apartments that will be used to expand the Permanent Supportive Housing Program for individuals with behavioral health needs who are at risk of becoming homeless or have housing insecurities.

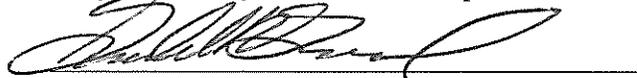
#### IX. INFORMATIONAL ITEMS

- Program and Administrative Monthly Reports

None.

#### X. ADJOURNMENT

There being no further business, the meeting was adjourned on the motion of Ms. Mary Coulson and seconded by Ms. Kathy Havens, which passed unanimously.



Mr. Gerald Goad, Secretary