

MOUNT ROGERS COMMUNITY SERVICES

April 25, 2022

Minutes

The Mount Rogers Community Services Board of Directors met in-person on Monday, April 25, 2022, at 1:00 p.m. at the Wytheville Meeting Center in Wytheville, Virginia, including attendance via Zoom meeting, a teleconferencing program.

PRESENT:

Mrs. Barbara Bartnik

Mrs. Kathy Cole

Mrs. Mary Coulson

Mrs. Susie Dixon Garner

Mr. Gerald Goad

Mrs. Joanne Groseclose

Mrs. Kathy Havens

Mrs. Susie Jennings – Zoom

Mrs. Angeline Lloyd

Mr. Kris Ratliff - Zoom

Mrs. Susan Sneed

Mrs. Sandy Worrell- Zoom

MEMBERS ABSENT:

Mrs. Teena Bishop

Mr. Joel Hash

Mr. Jamie Smith

STAFF PRESENT:

Mrs. Patty Belcher

Mrs. Sandy Bryant

Mrs. Diane Charapich

Mrs. Kathy Cressel

Mrs. Samantha Crockett

Mrs. Carolyn Dankowski

Mrs. Laura Davis

Mr. Bob Gordon

Mrs. Wendy Gullion - Zoom

Mrs. KJ Holbrook

Mrs. Lakesha Mayes

Mr. Logan Nester

Mrs. Dawn Taylor

Mrs. Rita Viars

Mrs. Jennifer Faison

OTHERS:

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. BOARD AND STAFF RECOGNITIONS

Ms. Kathy Cressel, Director of Executive Office Operations, introduced Ms. Jennifer Faison, Executive Director of the Virginia Association of Community Service Boards, Inc.

Ms. KJ Holbrook recognized Ms. Dawn Taylor, Certified Peer Recovery Specialist, and Ms. Diane Charapich, Peer Family Support Coach, for the Peer Services Program.

IV. APPROVAL OF March 28, 2022, MINUTES

The March 28, 2022, minutes were approved as presented on the motion of Ms. Joanne Groseclose and seconded by Ms. Barbara Bartnik. The motion passed unanimously.

V. ACCEPTANCE OF DONATIONS

Ms. Kathy Cressel, Director of Executive Office Operations, announced the Agency had received donations in December 2021, January, March, and April 2022, including:

- Women of the Moose - \$250
- Curves - \$235
- Vendors with a Cause - \$2,350
- Life Changers Christian Center - \$125
- Kayla Fisher - \$2,700 for medical supplies
- Personal Hygiene Items - \$462 in January and \$15 in March totaling \$477 from E. W. Cline Jr., Administration
- Grayson County Free Market - Xbox for \$500 and a set of dishes valued at \$75 for a total of \$575 to be used for the Grayson House.

MOTION: Ms. Kathy Havens moved that the Board accept the donations as presented.

The motion, seconded by Ms. Angelina Lloyd, passed unanimously.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the March 31, 2022, financial statement for Board review.
- MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statement for March 31, 2022, as presented.
- The motion passed unanimously.
2. Ms. Patty Belcher presented policy revisions to the Fiscal Management Policy 1.2.04, Reimbursement Policy 1.2.05, and the Performance Contract/Budget Policy 1.2.07 for Board review and approval.
- MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved to accept the revised policies as presented.
- The motion passed unanimously.
3. Ms. Belcher presented numerous notifications from the Department of Behavioral Health and Developmental Services that awarded the Agency funding, including:
 - American Rescue Plan Act (ARPA) funding in the amount of \$27,700 for the Infant & Toddler Connection of Virginia – Part C Early Intervention Services to be used to hire an Occupational Therapist, vehicle lease, and educational training materials.
 - Diversity, Equity, and Inclusion (DEI) American Rescue Plan Act (ARPA) Federal Mental Health Block Grant funding for \$91,500 to be used to hire a Community Consultant to work with staff to build relationships with individuals and provide training and marketing services.
 - Funding in the amount of \$375,000 for year 2022 for the Children’s Residential Crisis Stabilization Unit to be used to purchase additional nursing services.
 - Three-year grant funding for \$3.4M for the Peer Support House Project to purchase a house for peer support services, renovations, and to hire a Peer Support Specialist.
4. Ms. Patty Belcher commented on the FY2023 budget preparations. The Agency has not received official notification from the State concerning funding for the upcoming year and will be based upon anticipated revenues. The final FY 2023 budget will be presented at the June Board meeting.

B. Personnel Policy Committee Report

Mr. Bob Gordon, Chief Human Resources Officer, presented updates to the Human Resources Policy 1.3.03 which included updates to the procedure list attached to the policy. The updates consisted of the addition of a new Sexual Harassment Prevention/Complaint/Investigation Procedure as well as moving the Hire of Restricted Hourly Support Personnel (IDCS) from a policy to a procedure and moving the Guidelines for Hiring Individuals Receiving Services from a guideline to a procedure.

MOTION: On behalf of the Personnel Committee, Ms. Joanne Groseclose, Chairperson, moved to accept the policy revisions as presented.

The motion passed unanimously.

C. Policy Planning and Evaluation Committee Report

Due to the lack of a quorum at the Policy Planning and Evaluation Committee meeting, Ms. Kathy Havens, Chairperson, reported that three revised policies were reviewed and approved to present to the full Board for final approval.

Ms. Laura Davis, Chief Compliance and Continuous Quality Improvement Officer, presented policy revisions for Behavior Management/Nonviolent Crisis Intervention 1.1.15, Confidentiality Policy 1.1.17, and Organizational Compliance 1.1.20 for Board review and approval.

MOTION: On behalf of the Policy Planning and Evaluation Committee, Ms. Kathy Havens, Chairperson, moved to accept the policy revisions as presented.

The motion was seconded and passed unanimously.

D. Chief Executive Officer's Report

Ms. Sandy Bryant, along with Ms. Dawn Taylor, Peer Recovery Specialist, and Ms. Diane Charapich, Peer Family Support Coach, presented information on the Peer Services Program, including the recovery results for individuals diagnosed with a behavioral health diagnosis of substance use and/or mental health illness.

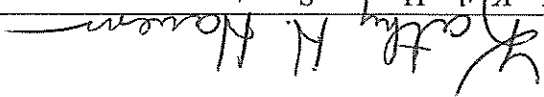
VIII. INFORMATIONAL ITEMS

• Presentation – Board Training – Jennifer Faison

Ms. Jennifer Faison conducted an annual training for Board members by presenting an overview of the organization, their advocacy efforts, legislative work, and coordination of professional development conferences.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned on the motion of Ms. Kathy Cole, and seconded by Ms. Barbara Bartnik. The motion passed unanimously.



Ms. Kathy Havens, Secretary