

MOUNT ROGERS COMMUNITY SERVICES

April 28, 2025

Minutes

The Mount Rogers Community Services Board of Directors met in-person on Monday, April 28, 2025, at 1:00 p.m. at the E. W. Cline, Jr., Building in Wytheville, Virginia, including available attendance via Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Kathy Cole  
Ms. Michelle DeBord  
Ms. Susie Dixon Garner  
Mr. Gerald Goad  
Mr. Patton Graham  
Ms. Joanne Groseclose  
Ms. Kristyna Lathem  
Ms. Christin Long  
Mr. Kris Ratliff  
Ms. Betsy Shearin  
Ms. Jo Viars  
Ms. Sandy Worrell

MEMBERS ABSENT:

Ms. Kathy Havens

STAFF PRESENT:

Ms. Patty Belcher  
Ms. Sandy Bryant  
Ms. Kathy Cressel  
Ms. Samantha Crockett  
Ms. Laura Davis  
Ms. Kayla Fisher  
Mr. Bob Gordon - Zoom  
Ms. Wendy Gullion  
Ms. KJ Holbrook  
Ms. Lakesha Mayes  
Mr. Bobby Miglani – Zoom  
Ms. Ginny Moorner  
Mr. Logan Nester  
Mr. Richie Pack  
Ms. Rita Viars

OTHERS:

Ms. Patice Holland

## I. CALL TO ORDER

Mr. Gerald Goad, Chairperson, called the meeting to order.

## II. MOMENT OF SILENCE

Mr. Goad offered a moment of silence in recognition of the decisions made during the meeting and the people whose lives are affected by the decisions.

## III. CITIZEN'S TIME

None.

## IV. PRESENTATION – Board Training – Conflict of Interest – Woods Rogers

Ms. Patice Holland, Principal, with Woods Rogers Law Firm conducted the Virginia State and Local Government Conflict of Interests Act (COIA) and the Virginia Freedom of Information Act (FOIA) Training for Board members, including an overview of duties and fiduciary responsibility of the Board as required by the Agency Performance Contract.

## V. APPROVAL OF March 24, 2025, MINUTES

The minutes of March 24, 2025, were approved as presented on the motion of Ms. Joanne Groseclose and seconded by Ms. Kathy Cole, and one abstention from Mr. Kris Ratliff.

## VI. ACCEPTANCE OF DONATIONS

Mr. Goad announced the Agency had received various donations for March totaling \$2,719 including:

- UVA-Wise – \$150 cash donation towards the USDA Match for the Peer Center Golf Tournament for a hole sponsor.
- R & R Enterprises – \$54 towards the Special Olympic Field Day for a Porta John toilet.
- Barbara Bartnik – \$350 for Youth and Family Services for art supplies.
- Patty Belcher – \$20 cash towards the ID/IDD Program.
- Town of Wytheville Parks & Recreation – \$120 for the Special Olympics Field Day for the basketball court fee (waived).
- Rural King – \$50 towards the Day Service Store for hats.
- Coca-Cola Consolidated – \$150 for the Special Olympics Field Day for drinks.
- AY Coaching – \$200 in gift cards to MRCS Programs.
- Browning, Lamie & Collins – \$150 cash towards the USDA Match for the Peer Center Golf Tournament for a hole sponsor.

- First Bank & Trust – \$100 towards the USDA Match for the Peer Center Golf Tournament for a scratch sponsor.
- First United Methodist Church – \$250 for the One Day at a Time Resource Boxes for supplies.
- Ebenezer Lutheran Church – \$50 for One Day at a Time Resource Boxes for supplies.
- Ammi’s Barber Shop – \$150 for One Day at a Time Resource Boxes for supplies.
- Virginia Rural Health Association – \$350 for Creating Connections.
- Art League of Marion – \$200 for C3 Recovery Class for meals.
- Shirley Lockhart – \$50 for Creating Connections for meals.
- Sally Moorer – \$75 for Creating Connections for meals.
- Royal Oak Presbyterian Church – \$250 towards E&H CHATS for meals.

MOTION: Ms. Susie Dixon Garner moved that the Board accept the donations as presented.

The motion, seconded by Ms. Kristyna Lathem, passed unanimously.

## VII. OLD BUSINESS

Mr. Gerald Goad presented his resignation to the Board of Directors as Board Chair due to the current scheduling and responsibilities as the Clerk of Court for Carroll County.

MOTION: Ms. Michelle DeBord moved to accept the resignation of Mr. Gerald Goad as Board Chair, as presented. The 2025 Nominating Committee for the Election of Officers will recommend a Board Chair at the June Board meeting.

The motion, seconded by Ms. Kristyna Lathem, passed unanimously.

## VIII. NEW BUSINESS

### A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the financial statement for March 31, 2025, for Board review and approval.

MOTION: On behalf of the Budget and Finance Committee Ms. Jo Viars, Chairperson, moved that the Board accept the financial statement for March 31, 2025, as presented.

The motion passed unanimously.

2. Ms. Belcher presented an overview of the FY 2024 Year End Financial Audit Report as of June 30, 2024. No financial statement findings, significant deficiencies nor material weaknesses were noted.

MOTION: On behalf of the Budget and Finance Committee, Ms. Jo Viars, Chairperson, moved that the Board accept the FY 2024 Year End Financial Audit Report as presented.

The motion passed unanimously.

3. Ms. Belcher announced the Agency has been awarded funding from the Department of Behavioral Health and Developmental Services in the amount of \$120,518 to support the expansion of the Permanent Supportive Housing (PSH) for adults with serious mental illness (SMI) Program.
4. Ms. Belcher reported that the Budget and Finance Committee discussed the Governor's 2025-2026 Biennium Budget relative to how line items for a salary increase and bonuses may impact CSB employees. Currently, it is unclear how funds may be allocated.
5. Ms. Sandy Bryant shared a handout of the agency's community impact with the number of individuals served, by age, budget breakdown, and the percentage breakdown of individuals in services that have Medicaid, and the percentage of reimbursement collected from Medicaid.
6. Ms. Bryant reported on the recent visit from Senator Tim Kaine and shared how Federal Medicaid cuts would impact the services provided to individuals and the families served by the Agency.

#### B. Personnel Committee Report

Mr. Bob Gordon, Chief Human Resources Officer, presented procedure revisions to 1.3.03.1 Equal Opportunity Employment and 1.3.03.36 Inactivation of systems/Credit Cards/Etc. and policy revisions to 1.1.05 General Administration – Volunteer Program, 1.3.06 Hire of Restricted Hourly Support Personnel – ESS, and 1.3.03 Human Resource Policy – Workforce Management & Employee Relations for Board approval. The revisions included adding ethnic origin language, updates to titles, and dates where appropriate.

MOTION: On behalf of the Personnel Committee, Ms. Kathy Cole, Chairperson, moved to approve the appropriate revisions to the procedures and policies as presented.

The motion passed unanimously.

#### C. County Funding Requirements

Mr. Kris Ratliff had no comments relating to county funding requirements.

#### D. Chief Executive Officer's Report

Ms. Sandy Bryant introduced Ms. Ginny Moorner, Trauma Recovery Coordinator, who conducted REVIVE Training on how to recognize and respond to an opioid overdose emergency using six easy steps. Each Board member received a REVIVE instructional brochure, a REVIVE Opioid Overdose Response Kit, and two single-dose Naloxone nasal spray devices.

#### IX. INFORMATIONAL ITEMS

- Program and Administrative Monthly Reports
  1. Ms. Kathy Cressel, Director of Operations – Building and Grounds, announced that the demolition of the Twin Campus in Galax has begun, effective April 28, 2025.
  2. Ms. Samantha Crockett, Director of Behavioral Health Prevention & Wellness Services, reported that since the opening of the three Peer Recovery Centers in March, (Smyth Crisis Care Center, Twin Crisis Care Center and Wytheville ACT House) fifty-three visits have occurred. Peer services are provided at each location every Monday, Wednesday, and Friday of each week from 1 p.m. – 4 p.m.
  3. Ms. Crockett announced March was Problem Gambling Awareness Month, a nationwide campaign to raise awareness about problem gambling and its effects. The 1<sup>st</sup> Annual Problem Gambling Prevention Conference held March 27<sup>th</sup> had approximately one hundred people in attendance.

#### X. ADJOURNMENT

There being no further business, the meeting was adjourned on the motion of Ms. Kathy Cole and seconded by Ms. Sandy Worrell, which passed unanimously.

  
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Ms. Susie Dixon Garner, Secretary