

MOUNT ROGERS COMMUNITY SERVICES

June 27, 2022

Minutes

The Mount Rogers Community Services Board of Directors met in-person on Monday, June 27, 2022, at 1:00 p.m. at the E. W. Cline, Jr., Building in Wytheville, Virginia, including attendance via Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik
Ms. Teena Bishop
Ms. Kathy Cole
Ms. Mary Coulson
Ms. Susie Dixon Garner
Mr. Gerald Goad
Ms. Joanne Groseclose
Ms. Susie Jennings
Mr. Kris Ratliff - Zoom
Ms. Susan Sneed
Ms. Sandy Worrell

MEMBERS ABSENT:

Mr. Joel Hash
Ms. Kathy Havens
Ms. Angeline Lloyd
Mr. Jamie Smith

STAFF PRESENT:

Ms. Patty Belcher
Ms. Sandy Bryant
Ms. Kathy Cressel
Ms. Samantha Crockett - Zoom
Ms. Carolyn Dankowski - Zoom
Ms. Laura Davis - Zoom
Mr. Bob Gordon - Zoom
Ms. Wendy Gullion - Zoom
Ms. KJ Holbrook
Ms. Lakesha Mayes - Zoom
Mr. Bobby Miglani - Zoom
Mr. Logan Nester - Zoom
Ms. Rita Viars

OTHERS:

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. APPROVAL OF April 25, 2022, MINUTES

The April 25, 2022, minutes were approved as presented on the motion of Ms. Susie Jennings and seconded by Ms. Kathy Cole. The motion passed unanimously.

IV. ACCEPTANCE OF DONATIONS

None

V. OLD BUSINESS

None

VI. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the April 30, 2022, and May 31, 2022, financial statements for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statements for April 30, 2022, and May 31, 2022, as presented.

The motion passed unanimously.

2. Ms. Belcher shared information on the FY2022 Financial Status Report as presented to the Budget and Finance Committee.
3. Ms. Belcher presented the FY2023 Financial Budget Summary Report for Board review and approval, including budget assumptions for:
 - A 2% employee salary increase to the current base salary for all full-time and part-time employees. Contingent on the Agency's financial status, a decision will be made regarding possible retention bonuses for staff later on in the fiscal year.
 - Development of a nursing pool that will be utilized for vacant nursing positions.

Additionally, the CCBHC grant will expire in April. However, the Agency has applied for an extension grant for \$1M to be used toward Crisis Care Center Services.

The Agency currently awaits budget approval for the \$2M CMHC grant and if approved, the funding will be used toward the provision of services for the indigent population.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the FY 2023 Financial Budget Summary Report as presented.

The motion passed unanimously.

4. Ms. Belcher presented the Fiscal Year 2022 External Loan Review Summary of Board properties for Board review.
5. Ms. Belcher presented the May 31, 2022, Employee Benefit Trust Financial Statement for Board review. Based on the recommendation of the Agency attorney, the trust will be used toward Agency health insurance premiums which will exhaust the trust in approximately seven months.
6. Ms. Belcher shared statistical information and trending analysis relative to the Exhibit B Dashboard Measures Report.
7. Ms. Belcher presented numerous notifications from the Department of Behavioral Health and Developmental Services that awarded the Agency additional funding, including:
 - One-time funding for Permanent Supportive Housing (PSH) for \$96,987 to support unmet program needs, staffing recruitment and retention, and other permissible purposes identified by the program.
 - STEP VA funding in the amount of \$79,462.50 to be used for indigent care for case management services provided to non-insured. Additionally, \$54,750 for new Psychosocial Rehabilitation Programs, and \$165,963.18 toward new Care Coordination Programs.
 - FY 2022 Transitional Housing funds to support the housing program in Smyth County for fiscal year 2023 in the amount of \$610,194 to help transition individuals out of the state hospitals and keep individuals from re-entry to hospitals.
 - Omnibus Budget Reconciliation Act (OBRA) reallocated funds for FY22 in the amount of \$100,000 to provide supplies in the Day Support Program, Youth Behavioral Health Clinic, and for renovations to the Carroll House facility.
 - American Rescue Plan Act (ARPA) infrastructure funding in the amount of \$80,000 toward data collection and reporting.
 - One-time funding to open a 10-bed Dementia Transition Center located at the old Wythe House facility for \$335,856 and on-going funds in the amount of \$1,295.941 to operate the program.
 - Substance Use Disorder (SUD) State and Local Recovery Workforce Initiatives; one for \$37,500 to be used for Substance Use Disorder (SUD) Services and \$21,250 for mental health programs.

- Funding in the amount of \$200,000 to be used for the Pharmacy Pilot Project located in the Smyth Crisis Care Center for a medication dispensing system to help provide medications for individuals when the pharmacy is closed.

B. Policy Planning and Evaluation Committee Report

Ms. Kathy Cressel presented numerous policy revisions for review and approval, including Policy Development 1.1.01, Records Management 1.1.09, Tobacco/Smoke/Vapor 1.1.12, Risk Management 1.1.18, Information Technology 1.1.19, IDC – Accessibility 4.07, and IDC – Health and Safety 4.09.

MOTION: On behalf of the Policy Planning and Evaluation Committee, Ms. Sandy Worrell, Acting Chairperson, moved to approve the policy revisions as presented.

The motion passed unanimously.

C. Chief Executive Officer's Report

Ms. Sandy Bryant presented an overview of the 2022 – 2026 Strategic Plans and Goals for the agency over the next five years.

VII. INFORMATIONAL ITEMS

- Program and Administrative Monthly Reports

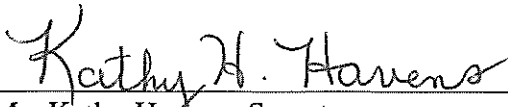
None

- Presentation – Transitions Program Update – KJ Holbrook

Ms. KJ Holbrook, Chief Clinical Officer, presented an informational overview of the 6-bed Transitional Housing Program that recently opened in Marion which provides the necessary level of care for individuals that do not meet the criteria for state hospitalization and are unable to live independently.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned by Ms. Mary Coulson which passed unanimously.



Ms. Kathy Havens, Secretary