

MOUNT ROGERS COMMUNITY SERVICES

June 28, 2021

Minutes

The Mount Rogers Community Services Board of Directors met on Monday, June 28, 2021, at 1:00 p.m. at the E. W. Cline, Jr. Building in Wytheville, Virginia, including attendance via telephone conference call and Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik  
Ms. Kathy Cole  
Ms. Mary Coulson  
Ms. Susie Dixon Garner  
Ms. Joanne Groseclose – Zoom  
Ms. Kathy Havens  
Ms. Angeline Lloyd  
Mr. Kris Ratliff – Zoom  
Mr. Jamie Smith – Zoom  
Ms. Susan Sneed  
Ms. Sandy Worrell – Zoom

MEMBERS ABSENT:

Mr. Joel Hash  
Mr. Gerald Goad  
Ms. Susie Jennings  
Mr. Thomas Revels

STAFF PRESENT:

Ms. Patty Belcher  
Ms. Sandy Bryant  
Ms. Kathy Cressel  
Ms. Laura Davis – Zoom  
Mr. Frank Dowell – Teleconference  
Mr. Bob Gordon – Zoom  
Ms. Wendy Gullion – Zoom  
Ms. KJ Holbrook – Zoom  
Ms. Lakesha Mayes – Zoom  
Dr. Bobby Milgani – Zoom  
Mr. Logan Nester – Zoom  
Ms. Rita Viars – Zoom  
Ms. Kim Wells – Zoom

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. APPROVAL OF May 4, 2021 MINUTES

The May 4, 2021 minutes were approved as presented on the motion of Ms. Kathy Havens and seconded by Ms. Kathy Cole. The motion passed unanimously.

IV. APPROVAL OF May 12, 2021 MINUTES

The May 12, 2021 minutes were approved as presented on the motion of Ms. Susan Sneed and seconded by Ms. Barbara Bartnik. The motion passed unanimously.

V. ACCEPTANCE OF DONATIONS

Ms. Kathy Cressel, Director of Executive Office Operations, announced that the Agency had received numerous donations since the last Board meeting, including:

- Wendy Gullion – IDC and Permanent Supportive Housing
  - Wheelchair with elevated leg and calf rests - \$250.00
  - Leg Scooter - \$125.00
  - Mattress and box springs (3 @\$75 each) - \$225.00
  - Total Donation - \$600.00
- Wendy Gullion – Staff Clinical Supervision Group educational materials - \$264.43
- Strengthening Families Program
  - Lowe’s – 25 large and small paint sticks - \$16.00
  - Little Caesar’s Pizza – (9) \$15 gift certificates - \$135.00
  - Twin County Cinema – (37) movie passes - \$240.50
  - Fairview Church of God Women’s Group - bean bag squares - \$34.00
  - Total Donation \$425.50
- Personal Hygiene Project
  - Administration - \$53.00
  - Lisa H. Moore Counseling Center - \$186.00
  - Fernwood Counseling Center \$15.50
  - Total Donation - \$254.50

MOTION: Ms. Angeline Lloyd moved that the Board accept the donations as presented.

The motion, seconded by Ms. Kathy Havens, passed unanimously.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the April 30, 2021 and May 31, 2021 financial statements for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statements for April 30, 2021 and May 31, 2021 as presented.

The motion passed unanimously.

2. Ms. Belcher reported on the Financial Surplus Report as presented to the Budget and Finance Committee.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the Financial Surplus Report as presented.

The motion passed unanimously, with one abstention by Smyth County Representative, Mr. Kris Ratliff, due to being an active member on the Smyth County Board of Supervisors.

3. Ms. Belcher presented the Financial Budget Summary Report for Fiscal Year 2022.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the Financial Budget Summary Report for FY2022 as presented.

The motion passed unanimously.

4. Ms. Belcher presented the Fiscal Year 2020 External Loan Review Summary of Board properties for review.
5. Ms. Belcher shared statistical information and trending analysis relative to the Exhibit B Dashboard Measures Report.
6. Ms. Belcher presented numerous notifications from the Department of Behavioral Health and Developmental Services awarding the Agency additional funding, including:
  - One-time Children's Crisis Stabilization Unit - \$1.3M and an on-going increase of \$357,860 for additional administration staff and expenses.

- Agency awarded \$61,718.95 funding for FY 2022 to support clinical services enhancements related to Service Members, Veterans, and Families (SMVF) as part of STEP VA Project.
- Peer and Family Support Program awarded \$102,643 to hire a Peer Support Supervisor and provide additional peer funding support.
- As part of STEP VA, additional outpatient funding for \$146,128 awarded and will be used for Nurse Practitioner and Physician time, on-call time for prescribers, CARF accreditation, administrative costs, and adding the E-prescriber model for Credible.
- Agency has qualified for reallocation of FY 2021 Omnibus Budget Reconciliation Act (OBRA) for \$41,044 to be used to purchase Hoyer lifts, hydraulic door openers, and sensory equipment for the IDCs.
- An annual program expansion award of one-time funding for \$518,092 to provide permanent supportive housing for 25 individuals with serious mental illness, including an additional \$225,800 to be used for one-time program start-up costs.

#### B. Policy Planning and Evaluation Committee Report

Ms. Laura Davis and Ms. Kathy Cressel presented revisions to four policies, including the Policy on Rights of Individuals Served 1.1.03, Organizational Leadership 1.1.11, Organizational Structure 1.1.14, and Code of Ethics 1.1.16 for Board review and approval.

MOTION: On behalf of the Policy Planning and Evaluation Committee, Ms. Kathy Havens, Chairperson, moved that the Board adopt the policies as presented.

The motion passed unanimously.

#### C. Chief Executive Officer's Report

Ms. Sandy Bryant presented an overview of the FY 2022 Strategic Plan for the Agency.

### VIII. INFORMATIONAL ITEMS

- Program and Administrative Monthly Report

Mr. Bob Gordon noted that the legalization of recreational use of marijuana becomes effective in the State of Virginia July 1, 2021. The agency will continue to conduct pre-employment drug testing of employees for marijuana as the drug is still illegal under the Controlled Substances Act under the federal law.

- Presentation – Capital Campaign – Lakesha Mayes

Ms. Lakesha Mayes, Chief Grant Writing and Agency Advancement Officer, presented an informative overview of the Grant Writing and Agency

Advancement Program, including grant funding accomplishments for FY 2021, Strategic Plan for FY 2022, Capital Campaign projects and timelines.

IX. EXECUTIVE SESSION

MOTION: Ms. Angeline Lloyd moved that the Mount Rogers Community Services Board convene a closed meeting under the Virginia Freedom of Information Act in order to discuss the acquisition of real property located in Smyth County under Virginia Code Section 2.2-3711(A)(3).

The motion, seconded by Ms. Barbara Bartnik, passed unanimously.

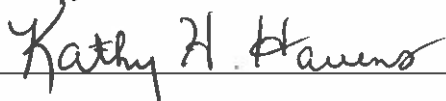
MOTION: Ms. Barbara Bartnik moved to reconvene into public session.

The motion, seconded by Ms. Kathy Havens, passed unanimously.

After reconvening, each Board member certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

X. ADJOURNMENT

There being no further business, the meeting was adjourned by Ms. Mary Coulson which passed unanimously.

  
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Ms. Kathy Havens, Secretary