

MOUNT ROGERS COMMUNITY SERVICES

July 26, 2021

Minutes

The Mount Rogers Community Services Board of Directors met on Monday, July 26, 2021, at 1:00 p.m. at the E. W. Cline, Jr. Building in Wytheville, Virginia, including attendance via telephone conference call and Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik
Ms. Kathy Cole
Ms. Mary Coulson
Ms. Susie Dixon Garner
Ms. Joanne Groseclose
Ms. Kathy Havens – Zoom
Ms. Susie Jennings
Ms. Angeline Lloyd – Zoom
Ms. Susan Sneed
Ms. Sandy Worrell – Zoom

MEMBERS ABSENT:

Mr. Gerald Goad
Mr. Joel Hash
Mr. Kris Ratliff
Mr. Thomas Revels
Mr. Jamie Smith

STAFF PRESENT:

Ms. Patty Belcher
Ms. Sandy Bryant
Ms. Kathy Cressel
Ms. Samantha Crockett - Zoom
Ms. Laura Davis – Zoom
Mr. Frank Dowell – Teleconference
Ms. Wendy Gullion – Zoom
Ms. KJ Holbrook – Zoom
Ms. Lakesha Mayes – Zoom
Dr. Bobby Milgani – Zoom
Mr. Logan Nester – Zoom
Ms. Rita Viars – Zoom

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. APPROVAL OF June 28, 2021 MINUTES

The June 28, 2021 minutes were approved as presented on the motion of Ms. Susie Jennings and seconded by Ms. Kathy Cole. The motion passed unanimously.

IV. ACCEPTANCE OF DONATIONS

Ms. Kathy Cressel, Director of Executive Office Operations, announced that the Agency had received several donations since the last Board meeting, including:

- Donation in memory of Rhea B. Lawrence from Phyllis Layne – \$50.00.
- Two televisions and a set of dishes donated from the Independence Free Market for group homes valued at \$225.00.
- MRCS Personal Hygiene Products Project – Administrative office donated items valued at \$98.46.

MOTION: Ms. Susie Dixon Garner moved that the Board accept the donations as presented.

The motion, seconded by Ms. Barbara Bartnik, passed unanimously.

V. OLD BUSINESS

None

VI. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the June 30, 2021 financial statement for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statement for June 30, 2021 as presented.

The motion passed unanimously.

2. Ms. Belcher presented an overview of the Fiscal Year 2022 Community Services Performance Contract Exhibit A for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed moved that the Board approve the Fiscal Year 2022 Community Services Performance Contract Exhibit A as presented.

The motion passed unanimously.

3. Ms. Belcher presented the auditor's letter to the Board from Brown and Edwards, financial auditors for the Agency. The auditing standards require auditors to communicate with those charged with governance.
4. Ms. Belcher announced that Mount Rogers Community Services has satisfied the loan on the E. W. Cline, Jr., Administration Building through USDA Rural Development.
5. Ms. Belcher presented the proposed update to the Agency Charge Structure, effective July 1, 2021. The proposed changes to the billing structure are based upon changes that occur throughout the year with reimbursement rates or required service billing categories.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed Chairperson, moved that the Board accept the proposed Agency Charge Structure as presented.

The motion passed unanimously.

6. Ms. Belcher announced that \$100,000 in Regional Local In-Patient Purchase of Services (LIPOS) funding from the Department of Behavioral Health and Developmental Services will be used to provide security services at the Smyth Crisis Care Center to pay for S-Cops who assist with the ECO and TDO processes and will provide assistance with current law enforcement issues.
7. Ms. Belcher commented that the closing for the real estate property located at 115 North Church Street, Marion, Virginia has been scheduled for August 3, 2021. Additionally, the real estate property closing for the Youth PATH CSU located at 4419 East Lee Highway, Max Meadows, Virginia has been scheduled for August 4, 2021.
8. Ms. Belcher announced two budgeted retention bonuses have been scheduled for all full-time employees. The bonuses will also help employees manage the upcoming payroll change as the Agency moves from a semi-monthly payroll to bi-weekly.

B. Chief Executive Officer's Report

1. Ms. Sandy Bryant updated the Board on Commissioner Alison Land's recent news release relative to temporarily closing admissions to five of the state's eight adult mental health hospitals.
2. Ms. Bryant commented on the Agency's accomplishments with increased services provided during the COVID Pandemic.

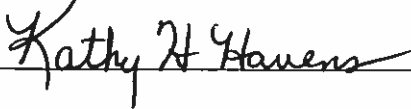
VII. INFORMATIONAL ITEMS

- Program and Administrative Monthly Report - None
- Presentation – 50th Anniversary Celebration Plan (1972-2022)

Ms. Kathy Cressel, Director of Executive Office Operations, presented preliminary plans for the 50th Anniversary Celebration of Mount Rogers Community Services, including the development of the 50th Anniversary logo that will be used throughout 2022. Ms. Cressel extended an invitation to the Board members to participate in the monthly 50th Anniversary Committee meetings that will be held the first Thursday of each month at 2:00 p.m.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned by Ms. Mary Coulson which passed unanimously.



Ms. Kathy Havens, Secretary