

MOUNT ROGERS COMMUNITY SERVICES

August 23, 2021

Minutes

The Mount Rogers Community Services Board of Directors met on Monday, August 23, 2021, at 1:00 p.m. at the E. W. Cline, Jr. Building in Wytheville, Virginia, including attendance via telephone conference call and Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik
Ms. Kathy Cole
Ma. Mary Coulson
Ms. Joanne Groseclose
Ms. Kathy Havens
Ms. Susie Jennings
Ms. Angeline Lloyd
Ms. Susan Sneed
Ms. Sandy Worrell – Zoom

MEMBERS ABSENT:

Ms. Susie Dixon Garner
Mr. Gerald Goad
Mr. Joel Hash
Mr. Kris Ratliff
Mr. Thomas Revels
Mr. Jamie Smith

STAFF PRESENT:

Ms. Patty Belcher
Ms. Sandy Bryant
Ms. Kathy Cressel
Ms. Samantha Crockett – Zoom
Ms. Carolyn Dankowski
Ms. Laura Davis – Zoom
Mr. Frank Dowell
Mr. Bob Gordon - Zoom
Ms. Wendy Gullion – Zoom
Ms. Joan Harmon
Ms. KJ Holbrook – Zoom
Ms. Lakesha Mayes – Zoom
Mr. Bobby Milgani – Zoom
Mr. Logan Nester – Zoom
Ms. Margie Stuart
Ms. Rita Viars – Zoom

OTHERS:

Ms. Beverly Dowell

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. STAFF RECOGNITION

Ms. Sandy Bryant, Chief Executive Officer, recognized Mr. Frank Dowell, Chief Manufacturing Officer, on his retirement, effective September 1, 2021.

IV. APPROVAL OF July 26, 2021 MINUTES

The July 26, 2021 minutes were approved as presented on the motion of Ms. Susie Jennings and seconded by Ms. Barbara Bartnik. The motion passed unanimously.

V. ACCEPTANCE OF DONATIONS

Ms. Kathy Cressel, Director of Executive Office Operations, announced that the Agency had received a donation valued at \$38.00 from the Town of Wytheville Museums for four event tickets: two for general admission to the town's museums and two for upcoming fall events. The tickets will be available to staff through ticket drawings.

MOTION: Ms. Kathy Cole moved that the Board accept the donation as presented.

The motion, seconded by Ms. Kathy Havens, passed unanimously.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the July 31, 2021 financial statement for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statement for July 31, 2021, as presented.

The motion passed unanimously.

2. Ms. Belcher presented revisions to the Travel Policy 1.2.01 for Board review and approval.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board approve the revised policy as presented.

The motion passed unanimously.

3. Ms. Belcher made an informative presentation on the Performance Contract Measures, Exhibit B Dashboard, including trending analysis.
4. Ms. Belcher referenced a notification from the Department of Behavioral Health and Developmental Services awarding the Agency an additional \$360,706 to assist with the transformation of the Smyth County Crisis Care Center into a Crisis Receiving Center-Lite. The funding will provide security personnel and initial administrative positions at the center.
5. Ms. Belcher announced that the Agency has received an additional \$43,000 in DAP funding from the Department of Behavioral Health and Developmental Services to support the Nursing Home Pilot Program.
6. Ms. Belcher announced that the Agency has received grant funding in the amount of \$500,000 from the Department of Behavioral Health and Developmental Services for the Coordinated Specialty Care Program that will provide recovery-oriented treatment for people with first episode psychosis.
7. Ms. Belcher presented the June 30, 2021 Employee Benefits Trust Financial Statement for Board review.
8. Ms. Belcher presented an overview of the Long-Range Facility Planning document.

B. Personnel Committee Report

1. Ms. Joanne Groseclose presented policy revisions to the Human Resources Policy 1.3.03, including a list of updated procedures for Board review and approval.

MOTION: On behalf of the Personnel Committee, Ms. Joanne Groseclose, Chairperson, moved that the Board approve the revised policy as presented.

The motion passed unanimously.

C. Chief Executive Officer's Report

Ms. Sandy Bryant updated the Board on the preventive measures the Agency has taken to protect individuals served, staff, and visitors from COVID-19 exposure.

VIII. INFORMATIONAL ITEMS

- Program and Administrative Monthly Report – None

IX. EXECUTIVE SESSION

Ms. Susan Sneed moved that the Mount Rogers Community Services Board convene a closed meeting under the Virginia Freedom of Information Act in order to discuss the acquisition of real property, located in the City of Galax, under Virginia Code Section 2.2-3711(A)(3).

The motion, seconded by Ms. Joanne Groseclose, passed unanimously.

MOTION: Ms. Kathy Cole moved to reconvene into public session.

The motion, seconded by Ms. Susie Jennings, passed unanimously.

After reconvening, each Board member certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

X. ADJOURNMENT

There being no further business, the meeting was adjourned by Ms. Mary Coulson which passed unanimously.



Ms. Kathy Havens, Secretary