

MOUNT ROGERS COMMUNITY SERVICES

November 28, 2022

Minutes

The Mount Rogers Community Services Board of Directors met in-person on Monday, November 28, 2022, at 1:00 p.m. at the E. W. Cline, Jr., Building in Wytheville, Virginia, including attendance via Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik
Ms. Teena Bishop
Ms. Kathy Cole
Ms. Mary Coulson
Ms. Susie Dixon Garner
Mr. Gerald Goad- Zoom
Ms. Joanne Groseclose
Ms. Kathy Havens
Ms. Angeline Lloyd
Ms. Susan Sneed
Ms. Sandy Worrell

MEMBERS ABSENT:

Ms. Susie Jennings
Mr. Kris Ratliff
Mr. Jamie Smith

STAFF PRESENT:

Ms. Patty Belcher
Ms. Sandy Bryant
Ms. Kathy Cressel
Ms. Samantha Crockett – Zoom
Ms. Carolyn Dankowski – Zoom
Ms. Laura Davis – Zoom
Ms. Kayla Fisher
Ms. KJ Holbrook
Ms. Lakesha Mayes – Zoom
Mr. Bobby Miglani – Zoom
Mr. Logan Nester
Mr. Charles Moser
Ms. Rita Viars

OTHERS:

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. CITIZEN PARTICIPATION TIME

Mr. Christopher Felts of Felts Supports for Living, LLC, a Sponsored Residential Services provider for individuals with intellectual and/or developmental disabilities, shared concerns relative to individuals' rights and options for services for individuals in the Galax Community.

IV. BOARD MEMBER RECOGNITION

Ms. Sandy Bryant presented Ms. Kathy Cole a Mount Rogers Service Pin for completing her first three-year term on the Board of Directors. Ms. Bryant conveyed appreciation for Ms. Cole's service to the Board.

V. APPROVAL OF October 24, 2022 MINUTES

The October 24, 2022, minutes were approved as presented on the motion of Ms. Susan Sneed and seconded by Ms. Joanne Groseclose. The motion passed unanimously.

VI. ACCEPTANCE OF DONATIONS

Ms. Kathy Cressel, Director of Operations, announced that the Board received two donations totaling \$841.50 since the last Board meeting. Adele Rohner, an employee, donated \$91.50 towards two staff meetings held October 7 and November 4, 2022, and a donation from Playlist for Life Foundation in the amount of \$750 to be used for the Prevention and Wellness Services Program.

MOTION: Ms. Kathy Cole moved that the Board accept the donations as presented.

The motion, seconded by Ms. Kathy Havens, passed unanimously.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the October 31, 2022, financial statement for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statement for October 31, 2022, as presented.

The motion passed unanimously.

2. Ms. Belcher presented policy revisions to the Financial Management Organizational Structure and Assigned Responsibilities 1.2.08, and the Financial Management Standards and Accounting Procedures 1.2.06 for Board review and approval.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board approve the revisions to the policies as presented.

The motion passed unanimously.

3. Ms. Belcher presented a notification from the Department of Behavioral Health and Developmental Services awarding the Agency \$190,000 in FY2023 state and local fiscal recovery American Rescue Plan Act (ARPA) funding, with \$130,000 in one-time funding, and \$60,000 ongoing funding, to be used to invest in IT infrastructure resources that will enhance the CSB's ability to comply with ongoing and evolving data sharing, fiscal, and reporting requirements.
4. Ms. Belcher shared a notification from the Department of Behavioral Health and Developmental Services awarding the Agency FY 2023 State Opioid Response III Prevention Program (SOR-P) funding in the amount of \$115,000 to be used to combat the opioid epidemic and fund prevention and education services.
5. Ms. Belcher commented that the Department of Behavioral Health and Developmental Services has not sent out new performance measures. We will share those as soon as they have been received.
6. Ms. Belcher commented that the Agency FY2022 Financial Audit Report from Brown Edwards, financial auditors, will be presented for Board review and approval at a special called Board meeting on November 29, 2022, at 10:00 a.m. via Zoom.

B. Chief Executive Officer's Report

Ms. Sandy Bryant shared information on a new initiative, "Safe and Sound Task Force" launched by Governor Youngkin, aimed at creating safe housing placement for children in foster care and to bring together government agencies, the Virginia League of Social Services Executives, and other community partners to end the practice of children sleeping in local government offices, hotels, and emergency rooms.

C. Appointment of Nominating Committee for Election of Officers – 2023

Ms. Susan Sneed reviewed the recommendations for the election of Board Officers for FY 2023. The slate of officers was presented as follows:

Ms. Joanne Groseclose – Chairperson
Ms. Susie Jennings – Vice Chairperson
Mr. Gerald Goad – Secretary
Ms. Susie Dixon Garner – Treasurer

Voting for the election of officers will be held January 23, 2023.

IX. INFORMATIONAL ITEMS

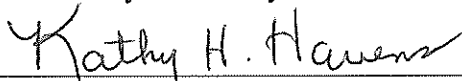
- Program and Administrative Monthly Reports
 1. Mr. Logan Nester, Chief Communications and Public Relations Officer, reported on the Agency's partnership with Feeding Southwest Virginia, which is part of Feeding America, a non-profit organization. The Agency has an allotment of 100 food boxes per month that are distributed to individuals and families with food insecurity. The food boxes are distributed through the counseling centers, crisis care centers, and PACT programs. The Agency is currently the largest distributor of the food boxes for Feeding Southwest Virginia.
 2. Mr. Nester shared information on the 16th Annual Celebrity Bagging Event with the partnership of Food City and United Way in support of their annual fundraising campaign. Members of the Advisory Council participated by volunteering to bag groceries at the local Food City in Wytheville on November 22, 2022.

- Presentation — Recruitment Strategies – Bob Gordon and Charles Moser

Mr. Bob Gordon, Chief Human Resources Officer, and Mr. Charles Moser, Talent Acquisition Specialist, presented an overview of the Agency’s recruitment strategies, including the selection process, metrics, and outcomes.

X. ADJOURNMENT

There being no further business, the meeting was adjourned on the motion of Ms. Susan Sneed, and seconded by Ms. Kathy Havens. The motion passed unanimously.



Ms. Kathy Havens, Secretary