

MOUNT ROGERS COMMUNITY SERVICES

February 26, 2024

Minutes

The Mount Rogers Community Services Board of Directors met in-person on Monday, February 26, 2024, at 1:00 p.m. at the E. W. Cline, Jr., Building in Wytheville, Virginia, including attendance via Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik
Mr. John Clair
Ms. Kathy Cole
Ms. Mary Coulson
Ms. Michelle DeBord
Ms. Susie Dixon Garner
Mr. Gerald Goad
Ms. Joanne Groseclose
Ms. Susan Sneed
Ms. Jo Viars
Ms. Sandy Worrell

MEMBERS ABSENT:

Ms. Kathy Havens
Mr. Kris Ratliff
Ms. Betsy Shearin

STAFF PRESENT:

Ms. Patty Belcher
Ms. Sandy Bryant
Ms. Kathy Cressel – Zoom
Ms. Samantha Crockett – Zoom
Ms. Laura Davis – Zoom
Ms. Kayla Fisher
Mr. Bob Gordon
Ms. Wendy Gullion
Ms. KJ Holbrook
Ms. Lakesha Mayes
Mr. Bobby Miglani – Zoom
Mr. Richie Pack
Mr. Chuck Sullins
Ms. Rita Viars

OTHERS:

Ms. Emily Viers

I. CALL TO ORDER

Ms. Joanne Groseclose, Chairperson, called the meeting to order.

Ms. Groseclose welcomed Chief of Police, John Clair, the new Board member representing Smyth County.

II. MOMENT OF SILENCE

Ms. Groseclose offered a moment of silence for the reflection of thoughts for others.

III. APPROVAL OF January 22, 2024, MINUTES

The January 22, 2024, minutes were approved as presented on the motion of Ms. Mary Coulson and seconded by Ms. Jo Viars. The motion passed unanimously.

IV. APPROVAL OF January 29, 2024, MINUTES

The January 29, 2024, special called meeting minutes were approved as presented on the motion of Ms. Kathy Cole and seconded by Ms. Susie Dixon Garner. The motion passed unanimously.

V. ACCEPTANCE OF DONATIONS

Ms. Kayla Fisher, Director of Executive Operations, announced the Agency had received numerous donations for February totaling \$16,596.25. The donation list was provided to each Board member for review including:

- Grayson Free Market – \$200 cash for the Grayson House.
- Art League of Marion – \$300 cash for Creating Connections for meals.
- Highlands Fellowship Church – \$525 cash for ECH Chats for meals.
- Bank of Marion – \$100 cash for ECH Chats for supplies.
- College of William & Mary Center for Mindfulness & Authentic Excellence (CMAX) – \$300 Cash for CHATS for Building Connection & Bridging Differences Dinner and for supplies & facilitation.
- Blue Ridge Bobcats – \$5,156.25 for In-Kind Contribution – MRCS for Teddy Bears.
- Michael and Teresa Snaveley – \$25 cash to the Grayson House Program for recreational activities and in memory of an individual.
- Harold and Carolyn Porter – \$50 cash to the Grayson House Program for recreational activities and in memory of an individual.
- Brenda James and Chad Brooks – \$50 cash to the Grayson House Program for recreational activities and in memory of an individual.

- Mary and Franklin Aker – \$35 cash to the Grayson House Program for recreational activities and in memory of an individual.
- Joann B. Lamie – \$25 cash to the Grayson House Program for recreational activities and in memory of an individual.
- First United Methodist Church – \$75 cash to the Grayson House Program for recreational activities and in memory of an individual.
- Betty Bise Trust Account – \$500 cash to the Grayson House Program for recreational activities and in memory of an individual.
- Weaver Cole – \$80 cash to the Grayson House Program for recreational activities and in memory of an individual.
- First Church of God – \$25 cash to the Grayson House for recreational activities and in memory of an individual.
- Lee Enterprises - \$7,500 – In-Kind contribution for One Day at a Time for newspaper racks.
- Marion Morning Rotary Club – \$500 cash toward the USDA Match for a Peer Center.
- Saltville Lions Club – \$250 cash toward the USDA Match for a Peer Center.
- Linda Larmer – \$100 cash toward the USDA Match for a Peer Center.
- First United Methodist Church – \$250 cash for Resource Boxes for supplies.
- Ebenezer Lutheran Church – \$50 cash for Resource Boxes for supplies.
- Ammi’s Barber Shop – \$150 cash for Resource Boxes for supplies.
- Virginia Rural Health Association – \$350 cash for Creating Connections for meals, space rental, and supplies.

MOTION: Ms. Mary Coulson moved that the Board accept the donations as presented.

The motion, seconded by Ms. Barbara Bartnik, passed unanimously.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Budget and Finance Committee Report

1. Financial Audit Report

Ms. Patty Belcher, Chief Financial Officer, introduced Ms. Emily Viers, CPA Member of Robinson, Farmer, Cox Associates, CPAs and Consultants firm of Blacksburg, Virginia.

Ms. Viers presented the findings from the Fiscal Year 2023 Financial Audit Report. The Agency received a favorable report as no material weaknesses or deficiencies were noted.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susie Dixon Garner, Chairperson, moved that the Board accept the report as presented.

The motion passed unanimously.

2. Ms. Patty Belcher presented the January 31, 2024, financial statement for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susie Dixon Garner, Chairperson, moved that the Board accept the financial statement for January 31, 2024, as presented.

The motion passed unanimously.

3. Ms. Belcher shared statistical information and trending analysis relative to the Exhibit B Dashboard Measures Report.
4. Ms. Belcher presented numerous notifications from the Department of Behavioral Health and Developmental Services awarding the Agency additional funding including:
 - Funding in the amount of \$107,737 to be used toward compensation for employees.
 - ARPA Mental Health Block Grant (MHBG) funding for \$482,071 to be used to support personnel costs for three full-time Critical Time Intervention (CTI) Case Management positions.
 - Funding in the amount of \$949,480 to be used to support Memory Care Assisted Living Facility Services in providing twenty beds for individuals for seven months and twenty-eight beds for five months.
 - Substance Abuse Block Grant (SABG) for \$7,200 to be used to support the Prevention and Wellness Program.

B. Assignment of Board Committees

Ms. Kayla Fisher presented the 2024 Committee Assignments as assigned by Ms. Joanne Groseclose, Chairperson. Any further revisions to the assignments should be directed to Ms. Groseclose or Ms. Fisher.

C. CCBHC Advisory Council Development

Ms. Bryant shared information on the development of a CCBHC Advisory Council, including the criteria for a council. The Council will meet prior to the regular Board meeting. One member from the Council will report activities of the Council to the Board and become a non-voting member of the Board of Directors.

D. Chief Executive Officer's Report

Ms. Sandy Bryant shared information relative to Community Services Boards becoming Certified Community Behavioral Health Clinics (CCBHC). The Agency is one of three currently in Virginia. Ms. Bryant commented on the upcoming CCBHC for Planning District One Behavioral Health Services, the new criteria for the development of a CCBHC Advisory Council, and the meeting requirements.

Ms. Bryant, Ms. Laura Davis, CCBHC Project Lead, Ms. KJ Holbrook, Chief Clinical Officer, and a Virginia Tech Evaluator will attend a CCBHC Conference in Washington, D. C. on February 27 – 28, 2024.

VIII. INFORMATIONAL ITEMS

- Program and Administrative Monthly Reports
 1. Ms. Kayla Fisher referenced the notification of the recent Department of Behavioral Health and Developmental Services Office of Licensing Annual Inspection Report. As the Office of Licensing conducts these inspections, an annual inspection report will be provided to the Board of Directors for review.
 2. Mr. Logan Nester, Director of Marketing and Communication, shared legislative updates relative to numerous House and Senate Bills that were being tracked by the Agency.
- Program – Grant Writing & Agency Advancement – Fundraising and Smyth Campus – Lakesha Mayes and Chuck Sullins
 1. Ms. Lakesha Mayes, Director of Grant Writing and Agency Advancement, presented information on the 2021 Emergency Rural Health Care Grant Program and an overview of the \$11.3M Smyth County Behavioral Health Campus project, including the USDA grant for \$5M and a cash match of \$6.3M toward the project. Additionally, Ms. Mayes reported on the Capital Campaign that involves grants, corporate sponsorships, and community donations and events.

2. Mr. Chuck Sullins, Manager of Development and Donor Relations, reported on the outreach and solicitation calendar developed to outline goals, track outreach efforts, and target sponsors, including large corporations, foundations, banks, and business community-based giving opportunities.

Mr. Sullins announced the Agency will sponsor a Peer Center Golf Tournament September 13, 2024, at 11:00 a.m. at the Holston Hills Golf Course in Marion as part of the Capital Campaign fundraising opportunity. Proceeds support the construction of a new Peer Center that will offer a safe space for people in all stages of recovery and to empower them to overcome obstacles and build fulfilling lives.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned on the motion of Ms. Susie Dixon Garner and seconded by Ms. Kathy Cole. The motion passed unanimously.



Mr. Gerald Goad, Secretary