

MOUNT ROGERS COMMUNITY SERVICES

BOARD MINUTES

March 22, 2021

The Mount Rogers Community Services Board of Directors met on Monday, March 22, 2021 at the E. W. Cline, Jr. Building, including attendance via telephone conference call and Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik
Ms. Kathy Cole
Ms. Susie Dixon Garner
Ms. Mary Coulson
Mr. Gerald Goad - Zoom
Ms. Joanne Groseclose
Ms. Kathy Havens
Ms. Susie Jennings
Mr. Kris Ratliff - Zoom
Ms. Susan Sneed
Ms. Sandy Worrell - Zoom

ABSENT:

Mr. Joel Hash
Ms. Angeline Lloyd
Mr. Thomas Revels
Mr. Jamie Smith

STAFF:

Ms. Patty Belcher
Ms. Sandy Bryant
Ms. Kathy Cressel
Ms. Samantha Crockett – Zoom
Ms. Laura Davis – Zoom
Mr. Frank Dowell – Teleconference
Mr. Bob Gordon
Ms. Wendy Gullion – Zoom
Ms. KJ Holbrook – Zoom
Ms. Lakesha Mayes – Zoom
Dr. Bobby Miglani - Zoom
Mr. Logan Nester – Zoom
Ms. Kim Taylor - Zoom
Ms. Rita Viars – Zoom
Ms. Kim Wells – Zoom

OTHERS:

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. BOARD RECOGNITIONS

Ms. Sandy Worrell, new Board Member representing Carroll County, introduced herself to the group and discussed her background.

IV. APPROVAL OF March 22, 2021 MINUTES

The March 22, 2021 minutes were approved as presented on the motion of Ms. Susie Jennings, and seconded by Ms. Barbara Bartnik. The motion passed unanimously.

V. ACCEPTANCE OF DONATIONS

Ms. Kathy Cressel, Director of Executive Office Operations, announced that the Agency had received several donations since the last Board meeting, including:

- Nancy Brockman – Children books valued at \$300.00.
- MRCS Personal Hygiene Products Project – Administrative Office donated items valued at \$26.28 and \$26.00 from the Wythe/Bland Counseling Center.
- Rhea Lawrence Memorial – \$400.00
 - Paula Harrison – \$25.00
 - Amanda Currin – \$25.00
 - Jerilyn and Joseph Tate – \$100.00
 - Karen and Danny Bird – \$100.00
 - Geva Alexander – \$50.00
 - Lisa Moore – \$100.00

MOTION: Ms. Kathy Cole moved that the Board accept the donations as presented.

The motion, seconded by Ms. Kathy Havens, passed unanimously.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the February 28, 2021 financial statement for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statement for February 28, 2021 as presented.

The motion passed unanimously.

2. Ms. Belcher presented the FY2021 Mid-Year Community Services Performance Contract Report, Exhibit A for review.
3. Ms. Belcher presented a notification from the Twin County Community Foundation awarding the Agency grant funding in the amount of \$2,398 for 25 Cope Notes subscriptions to provide daily mental health and emotional support through text messaging for individuals with mental health illness.
4. Ms. Belcher announced the Mount Rogers Community Services, Inc. will host a public meeting regarding the Rural Development loan funding for the Medical Arts Building purchase. The announcement will be advertised for 10 days prior to the meeting as required by Rural Development.

B. Personnel Committee Report

1. Mr. Bob Gordon, Director of Human Resources, presented information on the Agency reorganization. In addition, Mr. Gordon presented an addendum to the Executive Director contract to officially change the title of the Executive Director position to Chief Executive Officer for discussion and Board approval.

MOTION: On behalf of the Personnel Committee, Ms. Joanne Groseclose, Chairperson, moved to approve the addendum to the Executive Director contract to officially change the title from Executive Director to Chief Executive Officer as presented.

The motion passed unanimously.

2. Mr. Gordon presented revisions to the Employee Classification and Compensation Program Policy 1.3.04 for Board review and approval.

MOTION: On behalf of the Personnel Committee, Ms. Joanne Groseclose, chairperson, moved to approve the revisions to the Employee Classification and Compensation Program Policy as presented.

The motion passed unanimously.

3. Mr. Gordon presented revisions to the Utilization of Volunteers Policy 1.1.05 for Board review and approval.

MOTION: On behalf of the Personnel Committee, Ms. Joanne Groseclose, Chairperson, moved to approve the revised Utilization of Volunteers Policy 1.1.05 as presented.

The motion passed unanimously.

C. Executive Director's Report

Ms. Sandy Bryant discussed the benefits of the reorganization related to increasing efficiencies, expanding services, and strengthening internal processes. Ms. Bryant also reviewed the job responsibilities for each leadership member.

VIII. INFORMATIONAL ITEMS

A. Program and Administrative Monthly Reports

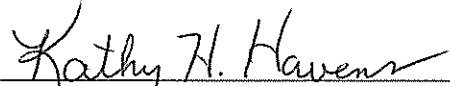
None

B. Presentation – Reorganization – Bob Gordon

Mr. Bob Gordon, Director of Human Resources, presented an overview of the agency reorganizational structure, including organizational charts for leadership and clinical services. Mr. Gordon shared a video by John Maxwell titled “Minute with Maxwell” on Structure: Strengthen the inside and give the outside more solid opportunity to flourish.”

IX. ADJOURNMENT

There being no further business, the meeting was adjourned by Ms. Mary Coulson which passed unanimously.



Ms. Kathy Havens, Secretary