

MOUNT ROGERS COMMUNITY SERVICES

BOARD MINUTES

April 26, 2021

The Mount Rogers Community Services Board of Directors met on Monday, April 26, 2021 at 1:00 p.m. at the E. W. Cline, Jr. Building, including attendance via telephone conference call and Zoom meeting, a teleconferencing program.

PRESENT:

Ms. Barbara Bartnik
Ms. Kathy Cole – Zoom
Ms. Susie Dixon Garner
Ms. Mary Coulson
Mr. Gerald Goad – Zoom
Ms. Joanne Groseclose
Ms. Kathy Havens
Ms. Susie Jennings
Ms. Susan Sneed
Mr. Thomas Revels – Teleconference

ABSENT:

Mr. Joel Hash
Ms. Angeline Lloyd
Mr. Jamie Smith
Mr. Kris Ratliff
Ms. Sandy Worrell

STAFF:

Ms. Patty Belcher
Ms. Sandy Bryant
Ms. Kathy Cressel
Ms. Samantha Crockett – Zoom
Ms. Laura Davis – Zoom
Mr. Frank Dowell
Mr. Bob Gordon – Zoom
Ms. Wendy Gullion – Zoom
Ms. KJ Holbrook – Zoom
Ms. Lakesha Mayes – Zoom
Dr. Bobby Miglani - Zoom
Mr. Logan Nester – Zoom
Ms. Kim Taylor - Zoom
Ms. Rita Viars – Zoom

OTHERS:

Ms. Patice Holland

I. CALL TO ORDER

Ms. Mary Coulson, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Coulson offered a moment of silence for the reflection of thoughts for others.

III. STAFF RECOGNITIONS

None

IV. APPROVAL OF March 22, 2021 MINUTES

The March 22, 2021 minutes were approved as presented on the motion of Ms. Susie Jennings, and seconded by Ms. Barbara Bartnik. The motion passed unanimously.

V. ACCEPTANCE OF DONATIONS

Ms. Kathy Cressel, Director of Executive Office Operations, announced that the Agency had received several donations since the last Board meeting, including:

- MRCS Personal Hygiene Products Project – Administrative office donated items valued at \$14.00.
- Donations in memory of Jordan Melton – two anonymous donations and \$50.00 from Diane and Jeff Myers for a total of \$115.00.
- Donations in memory of Rhea Lawrence – Mr. and Mrs. Michael Harrington donated \$50.00.

MOTION: Ms. Joanne Groseclose moved that the Board accept the donations as presented.

The motion, seconded by Ms. Kathy Havens, passed unanimously.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Budget and Finance Committee Report

1. Ms. Patty Belcher presented the March 31, 2021 financial statement for Board review.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, moved that the Board accept the financial statement for March 31, 2021 as presented.

The motion passed unanimously.

2. Ms. Belcher presented a proposal for an employee salary increase of 2.25% to the current base salary for full-time, part-time, and sub-relief employees, effective May 1, 2021.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, recommended approval of the employee salary increase as presented.

The motion, seconded by Ms. Susie Jennings, passed unanimously.

3. Ms. Belcher presented a proposal to the Board giving permission to the Mount Rogers Community Services, Inc., to use the Rhea B. Lawrence Recovery property, located at 220 Hospital Avenue, Marion, Virginia as collateral for a loan with the United States Department of Agriculture/Rural Development to purchase property at 710 West Ridge Road, Wytheville.

MOTION: On behalf of the Budget and Finance Committee, Ms. Susan Sneed, Chairperson, recommended approval of the proposal as presented.

The motion passed unanimously.

4. Ms. Patty Belcher presented that Mount Rogers Community Services, Inc. has entered into a purchase and sale agreement with P & J Properties-Southwest, LLC, as the seller, and Mount Rogers Community Services, Inc., as the buyer, to purchase the property at 540 W. Main Street in Wytheville.

Ms. Patty Belcher further presented that the Chairperson or the Secretary of Mount Rogers Community Services, Inc., each of which may act alone, be authorized and directed to execute, deliver, perform, file and record any and all documents or instruments necessary or desirable to consummate the Transaction and each be further authorized to take all such action as each may deem necessary or desirable in connection with the foregoing resolutions in order to consummate the contemplated transactions; and that all actions previously taken on behalf of Mount Rogers Community Services, Inc. Previously, the Board had authorized Ms. Sandy Bryant, Chief Executive Officer, to sign documentation pertaining to the real estate property.

5. Ms. Belcher announced the agency has been awarded grant funding for \$610,194 for a Transitional Housing Program in Wythe County, including \$114,149 additional one-time start-up funds from the Department of Behavioral and Developmental Services. The Transitional Housing facility will be used to transition individuals discharged from the state psychiatric facilities for 90 days to 18 months, as individuals transfer back into the community. Agency plans are to utilize the current Wythe House location for the Transitional Housing Program. Additionally, the Agency is looking to relocate individuals currently residing at the Wythe House to a new group home.
6. Ms. Belcher reported that Coulson Fields Group Home sale closing occurred April 23, 2021.

B. Chief Executive Officer's Report

Ms. Sandy Bryant shared a 10-month review of FY2021-2024 Strategic Goals for the agency.

VIII. INFORMATIONAL ITEMS

A. Program and Administrative Monthly Reports


- 1) Mr. Frank Dowell reported that IDC production with federal and local contracts continues to be strong.
- 2) The IDC Transportation Program has been suspended since April 1, 2020, due to the COVID-19 pandemic. However, due to the program deficit, a decision has been made to discontinue the transportation program. The Department of Rail and Public Transportation vans will continue to be utilized for transporting individuals to Day Support Services and to community engagements.
- 3) Mr. Dowell commented on how the IDCs will be impacted with the federal minimum wage increase that becomes effective May 1, 2021 and anticipated upcoming wage increases over the next several years.

B. Presentation – Board Training – Patice Holland

Ms. Patice Holland, Principal, with Woods Rogers, PLC presented training on Virginia's State and Local Government Conflict of Interest "COIA" and Virginia's Freedom of Information Act "FOIA" to members serving on the Board of Directors.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned by Ms. Mary Coulson which passed unanimously.



Ms. Kathy Havens, Secretary